



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

January 19, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

38 JANUARY 19, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**DELEGATE AUTHORITY TO THE DIRECTOR OF PUBLIC WORKS TO ACCEPT  
LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY  
PROPOSITION A DISCRETIONARY INCENTIVE GRANT FUNDS -  
NATIONAL TRANSIT DATABASE REPORTERS RANDOM SAMPLING PROGRAM  
FOR THE EL SOL SHUTTLE, EAST LOS ANGELES DIAL-A-RIDE,  
AND SUNSHINE SHUTTLE  
(SUPERVISORIAL DISTRICTS 1 AND 4)  
(3 VOTES)**

### **SUBJECT**

This action is to authorize the Director of Public Works or her designee to accept Proposition A Discretionary Incentive Grant funds under the National Transit Database Reporters Random Sampling program from the Los Angeles County Metropolitan Transportation Authority for County of Los Angeles transit services, including the El Sol Shuttle, East Los Angeles Dial-A-Ride, and Sunshine Shuttle.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that approval of the recommended action does not constitute a project and therefore is not subject to the requirements of the California Environmental Quality Act.
2. Waive Board adopted guidelines regarding accepting grants over \$100,000 and authorize the Director of Public Works or her designee to accept Proposition A Discretionary Incentive Grant funds under the National Transit Database Reporters Random Sampling program from the Los Angeles County Metropolitan Transportation Authority for County of Los Angeles transit services on an ongoing basis provided that the grant award for each service is no more than \$250,000.
3. Authorize the Director of Public Works or her designee to negotiate and execute memoranda of understanding, letters of agreement, and amendments and to act as an agent for the County of Los Angeles when conducting business with the Los Angeles County Metropolitan Transportation Authority on any and all matters related to these grants, including requests for reimbursement.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to authorize the Director of Public Works or her designee to accept Proposition A Discretionary Incentive Grant funds under the National Transit Database (NTD) Reporters Random Sampling program from the Los Angeles County Metropolitan Transportation Authority (LACMTA) on an ongoing basis.

Delegating authority to the Director of Public Works or her designee to accept Proposition A Discretionary Incentive Grant funds, under the NTD Reporters Random Sampling program, for transit services and to act as an agent for the County of Los Angeles (County) when conducting business with LACMTA on any and all matters related to these grants will help streamline the grant administration process for these grants, which are received on an annual basis.

**Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). This action enables the County to accept Proposition A Discretionary Incentive Grant funds, under the NTD Reporters Random Sampling program, to improve public transit services in a cost-effective manner.

**FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

On September 26, 2001, LACMTA's Board authorized annual payments of Proposition A Discretionary Incentive Grant funds to each participating agency in LACMTA's NTD Reporters Random Sampling program. Each year, LACMTA determines the reimbursement rates for each participating agency based on their passenger miles reported. Funds received under this program are deposited in the Transit Enterprise Fund and used to offset the cost of these services. The collection and reporting of information is included in the Department of Public Works' (Public Works) existing transit service contracts and will not result in additional costs. If these grant funds are discontinued, sufficient funds are available in each Supervisorial District's Proposition A Local Return Transit Program to continue these services without interruption.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On December 12, 2006, your Board authorized the Director of Public Works to accept Proposition A Discretionary Incentive Grant funds under the NTD Reporters Sampling program on an ongoing basis for El Sol Shuttle and East Los Angeles Dial-A-Ride, provided that the grant funds for each were less than \$100,000 annually. LACMTA indicated that the grant funds for the El Sol Shuttle will now exceed \$100,000. Public Works is also receiving these grant funds for the Sunshine Shuttle for the first time. Therefore, it is requested that your Board delegate authority to the Director of Public Works or her designee to accept these funds for any County transit service on an ongoing basis, provided that the grant award for each service is no more than \$250,000.

On July 11, 2000, your Board approved guidelines to be followed when accepting grants of \$100,000 or more. These guidelines include a requirement that County departments prepare a Grant Management Statement for your review prior to carrying out the activities covered under the grant. This delegated authority will provide an exemption from filing a Grant Management Statement when receiving funds for the NTD Reporters Sampling program greater than \$100,000.

Each memorandum of understanding, letter of agreement, or amendment will be annually approved as to form by County Counsel prior to its execution by the Director of Public Works or her designee. Public Works will return to your Board if funds received from LACMTA exceed \$250,000 for any one service.

Public Works is a participating agency in LACMTA's NTD Reporters Sampling program and is voluntarily submitting ridership and service miles data for various transit services to LACMTA. Data collection and reporting, which is a requirement in all existing transit service contracts, is provided by Public Works' transit service contractors. These grant funds will only be available as long as Public Works continues to voluntarily participate in LACMTA's NTD Reporters Sampling program.

### **ENVIRONMENTAL DOCUMENTATION**

In accordance with Section 15378 of the California Environmental Quality Act Guidelines (CEQA), approval of the recommended action does not constitute a project and therefore is not subject to the requirements of CEQA. This action will not cause a physical change to the environment.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action will have no impact on current services or projects. It will provide funds to reimburse a portion of the costs incurred in providing these transit services to residents of the County.

### **CONCLUSION**

Please return one adopted copy of this letter to Public Works, Programs Development Division.

The Honorable Board of Supervisors

1/19/2010

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Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

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c: Chief Executive Office (Lari Sheehan)  
County Counsel  
Executive Office